

Student Conduct

Rights of Students

As a student, you are entitled to respect, which includes:

- Sensitivity toward ethnicity, cultural needs, age, gender, background and individual levels of ability.
- Freedom from any form of sexual harassment or coercion by staff or other students.
- Student representation through the Student Association, or bodies in Awanuiārangi which make decisions directly affecting students, and input into all rules and regulations governing student conduct on campus.
- Accurate programme information before enrolment, including programme outline, cost and assessment procedures.
- Information within the first two weeks of a course about course outline, course objectives, assessment deadlines and weightings, timetable, textbook and other course requirements.
- Competent and effective teaching and class organisation from teaching staff.
- Access to information through the resources of the Awanuiārangi Library, and official information.
- A reasonable workload and allocation of study time relating to any one course.
- Return of marked work and other constructive feedback within 3 weeks of the assessment deadline or within a reasonable period as discussed with students.
- Effective access to the official grievance procedures.

Responsibilities of Students

Awanuiārangi has an expectation that your responsibilities include:

1. Respect for the rights of other students.
2. Respectful and considerate treatment of all academic, administration and general staff members.
3. Observance of the rules and regulations governing student conduct, which includes:
 - 3.1. Smoke, alcohol and drug-free policies
 - 3.2. The Equal Employment and Education Opportunities Policy
 - 3.3. Sexual harassment prevention policies
 - 3.4. Respect for the environment of Te Whare Wānanga o Awanuiārangi.
4. When involved in Awanuiārangi activities, you are expected:
 - 4.1. To behave in a way that ensures the health and safety of fellow participants
 - 4.2. To report any potential danger or damage to people or property
 - 4.3. To refrain from any forms of harassment or abuse.
 - 4.4. To participate fully so the learning of fellow students is not hindered.

Health and Safety

Awanuiārangi is committed to providing a safe and healthy environment for students and staff.

- Students need to comply with all safety instructions given to them by staff.
 - In the event of a fire or other emergency please follow all instructions and assemble at the nominated point.
 - Please report to a staff member any accidents or incidents that have led to an accident or near-accident.
 - Students must behave at all times in a manner that does not endanger themselves or other students and staff.
 - Some programmes will have specific safety requirements around working in laboratories or workshops, or off-site. Please ensure that you know all the safety requirements of your work, and follow the proper processes and safety instructions.
1. Respect the property of Awanuiārangi and the personal property of students. This includes:
 - 1.1. Maintaining hygiene and general cleanliness

- 1.2. Thoughtfully disposing of rubbish and cigarette butts
- 1.3. Not wilfully or recklessly damaging or defacing property
- 1.4. Maintaining the security and protection of property.
2. Acting in a manner that does not wilfully impede or prevent other students or staff from participating in activities of Awanuiārangi.
3. Appropriately dress to reflect:
 - 3.1. Safety in workshop activities
 - 3.2. A positive presentation of Awanuiārangi among manuhiri and the public.
4. Regarding the safety of people and property: appropriately participate in activities that:
 - 4.1. Are not reckless or dangerous regarding use of equipment
 - 4.2. Comply with reasonable directions given by the person in charge of a group
 - 4.3. Maintain attention to potential hazards and alert the person in charge of safety hazards.
5. When parking or driving vehicles around Awanuiārangi facilities, all students should:
 - 5.1. Respect the disabled reserved parking areas
 - 5.2. Respect the rights of other site users to the parking areas
 - 5.3. Be alert to the potential for children to be in and around the parking areas
 - 5.4. Consider the appearance of the grounds and refrain from parking on grassed areas.

Drugs and Alcohol

Students under the influence of alcohol, illegal drugs, or prescription drugs that were not prescribed for them, affect the learning environment for other students and present health and safety hazards for staff and students. Te Whare Wānanga o Awanuiārangi regards the use of non-prescription drugs and alcohol on campus at any time as a serious offence.

Alcohol, illegal drugs, and use of prescription drugs that were not prescribed for the user are strictly prohibited at all times on the property of Te Whare Wānanga o Awanuiārangi or in any of the buildings of Te Whare Wānanga o Awanuiārangi.

Students who are under the influence of these drugs or alcohol will be sent home. Disciplinary procedures may also be started against students found under the influence of these substances. The consequence of the procedure may include exclusion from the wānanga and all its programmes.

Smoking

Awanuiārangi has adopted a smoking policy in accordance with the provisions of the Smoke-Free Environments Act 1990 and subsequent amendments. This policy and procedure apply to:

- All staff members, students, visitors and contractors to Awanuiārangi.
- 24 hours a day, seven days a week.
- All Awanuiārangi sites, vehicles and facilities.

WHAKATĀNE

Smoking is only permitted in the designated areas. These are clearly labelled. Smoking is not permitted in any other area.

TĀMAKI MAKAURAU (AUCKLAND)

Smoking is only permitted in the designated areas. This is in the courtyard in front of the dining room.

TE TAI TOKERAU (NORTHLAND)

Smoking is only permitted in the designated areas.

Mobile Phones

Please ensure mobile phones are turned off during all classes, workshops and tutorials.

Driving Speed Limits

WHAKATĀNE

Whakatāne has a 10kph speed limit on all internal roads.

TE TAI TOKERAU (NORTHLAND)

Te Tai Tokerau has a speed limit of 10kph on all internal roads.

Please keep within the speed limits when driving around campuses and sites.

Parking

Please park within the white lines in the correct marked spaces. Failure to observe this good practice creates an overlapping that effectively takes two parking spaces. Please also observe and be aware of the allocated parking areas for disabled persons, Wānanga pooled vehicles and designated staff. Goodwill and courtesy should be practised at all times. Please ensure you obey the parking requirements at all our sites.